The Ten Basic Kaizen principles

1. Throw out all your old fixed ideas on how to do things
2. No blame - treat others as you want to be treated
3. Think positive – don’t say can’t
4. Don’t wait for perfection. 50% improvement now is fine
5. Correct mistakes as soon as they are found
6. Don’t substitute money for thinking - Creativity before Capital
7. Keep asking why until you get to the root cause
8. Better the wisdom of 5 people that the expertise of 1
9. Base decisions on data not opinions
10. Improvement is not made from a conference room!